

Jim Doyle  
Governor

**WISCONSIN DEPARTMENT OF  
REGULATION & LICENSING**



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**SOCIAL WORKERS SECTION  
EXAMINING BOARD OF MARRIAGE AND FAMILY THERAPY,  
PROFESSIONAL COUNSELORS AND SOCIAL WORK  
Room 180, 1400 E. Washington Avenue, Madison WI  
Contact: Kimberly Nania (608-267-7223)**

**April 21, 2004**

**8:30 AM**

CLOSED SESSION – Screening Committee – Screen Informal Complaints – Division of  
Enforcement Staff and Board Members

9:00 AM

OPEN SESSION - CALL TO ORDER – ROLL CALL

Approval of Agenda

Administrative Report

A. Approval of Minutes of March 3, 2004

Presentation of Proposed Stipulations – Heidi C. Soyk, CSW (03 SOC 038)

Presentation of Proposed Stipulations that May Be Signed after Mailing of Agenda

B. Summary Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules  
and Press Releases

C. Rule for Foreign Degrees

D. Professional Counselor Psychotherapy Rule

E. Draft Language for Clinical Social Work Concentration and Block Placements

F. Draft Language for Record Keeping Rule

G. Draft Language for AODA Rule

H. Request for Program Approval for UW-Green Bay and UW-Oshkosh Collaborative  
MSW Program

I. FYI: Credentialing Change to Blue License

J. Guidelines for First-Time Applicants and Those Denied in Past for LCSW

K. Establish Requirements for Minimum Training Certificate Internship Hours: Wants to  
Consider 300-400 hrs.

L. Hearing on Review of Administrative Warning – Pam Rood 10:30AM

M. Hearing on Denial of Application – Susan Hendricks 11:00AM

N. Personal Appearance, Application Review - Alice Howard 11:30 AM

O. Personal Appearance, Application Review – Virgil Joiner 12:00 (Noon)

Screening Panel Report

P. Speaking Engagement Requests

➤ Motion for ASWB For George Kamps

Q. Correspondence and Inquiries Received by Legal Counsel

➤ Practice Question: Distinction between Therapy and Counseling

➤ Request from NASW regarding Registry Forms

➤ Survey from Veterans Affairs Office

➤ FYI: Letter from Brian Wexler

Informational Items

Consulting with Legal Counsel

Visitor Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.) - 11:30 am

R. Impaired Professionals Procedure (IPP)

➤ Completion of IPP Program – Case #394

Monitoring

S. Review of Assessment and Limitations – Deborah Wilhelms

Deliberation on Other Monitoring Cases Received after Mailing of the Agenda

T. Deliberation Regarding Hearing on Administrative Warning – Pam Rood

U. Deliberation Regarding Hearing on Denial of Application - Susan Hendricks

V. Deliberation Regarding Application Review – Alice Howard

W. Deliberation Regarding Application Review – Virgil Joiner

X. Deliberation Regarding Application Review – Mary Griff

Y. Deliberation of Proposed Stipulation and Final Decision and Order – Heidi C. Soyk,  
CSW (03 SOC 038)

Deliberation of Proposed Stipulations that May be Signed after Mailing of Agenda

Deliberation of Proposed Administrative Warnings Received after Mailing of Agenda

DMS IV, Questions to Be Added

Review of Inquiries Received by Legal Counsel

Division of Enforcement – Case Status Report

Consulting with Legal Counsel

RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

Voting on Items Considered or Deliberated on in Closed Session, If Voting is Appropriate

Approval of Applications Reviewed with Jan Neitzel

DOE – Signature Collection

Other Section Business

ADJOURNMENT

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.